

## Data Subject Request Form

### Privacy Notice

Santen and its affiliates worldwide (<https://www.santen.com/en/about/outline/group.jsp#subsidiary>) will be collecting, storing and processing your personal data, as provided directly from you or your authorized representative in the course of completing and submitting this Data Subject Request Form for the purpose of receiving, processing, responding and managing in general your request.

Santen will also store and archive any Data Subject Request Form together with the related Personal Data and supporting documentation, for the longer of five years or, if a longer period is permitted by applicable law, the maximum period permitted by applicable law, for compliance and auditing purposes and for the establishment, defence or exercise of legal claims relating to the exercise of your privacy rights and any Data Subject Request Form submitted by you.

All personal data collected in the course of completing and submitting the Data Subject Request Form will be collected, processed and held on the Ethicspoint secure server, which is hosted in the United States and managed by NAVEX Global, as data processor, for and on behalf of and under the instructions of Santen, as data controller. For more information on the technical and organisational controls implemented by Navex Global to ensure that your personal data are securely and adequately protected, please consult Navex Global's Privacy Statement located at the footer of the Data Subject Request Form [here](#).

If you submit a request to exercise your rights as a data subject, we will only collect the minimum personal data necessary to assess and potentially comply with your request.

If you request a copy of the personal data we hold about you, it may be necessary that we verify your identity to ensure that we only share the data requested with the data subject requesting it. You may therefore be asked to provide a document to prove your identity, such as a copy of your passport, driver's license, or national ID card.

If you are submitting a request on behalf of someone else, it may be necessary that we verify your authority to submit such a request. You may therefore be asked to provide a signed confirmation that you are permitted by the data subject or by law to submit such request.

Any copy of identification or of written authorization provided will be retained for the minimum period necessary to ensure that we have verified the identity or the authority of any person requesting a copy of their personal data or submitting a request on behalf of another individual. Such period shall be for the longer of 90 days from the date of closing your request, or, if a longer period is permitted by applicable law, the maximum period permitted by applicable law for purposes relating to the establishment, defence or exercise of legal claims.

The Data Subject Request Form as well as the Personal Data submitted in the context of completing and submitting such a request/Form shall be made available to designated individuals within Santen as deemed necessary for managing such request. Such individuals may be located in countries outside your place of residence in which the level of data protection may not be the

same as in your own country. In that case, Santen shall ensure at all times that appropriate safeguards are implemented (e.g. by executing the EU Standard Contractual Clauses where necessary) to ensure that your data is securely transferred and adequately protected by any and all recipients located in such third countries.

For additional information on Santen's privacy practices in general, please consult the Privacy Policy as made available in the relevant corporate website of your region via [here](#).

Santen Employees can also consult the relevant privacy policies and procedures as made available on the corporate Privacy Portal sites of their region.

To submit a request to exercise your rights as a data subject please use the Data Subject Request Form.

Alternatively, for any general inquiry to Santen regarding privacy and data protection, you may also contact the relevant Privacy Office of your region (in Japan, Customer Service) as follows:

		Privacy Mailbox
<b>EMEA</b>		<a href="mailto:privacy-emea@santen.com">privacy-emea@santen.com</a>
<b>North America</b>	<b>US</b>	<a href="mailto:privacy-usa@santen.com">privacy-usa@santen.com</a>
	<b>Canada</b>	<a href="mailto:privacy-canada@santen.com">privacy-canada@santen.com</a>
<b>Japan</b>		<a href="https://www.santen.co.jp/ja/contact/">https://www.santen.co.jp/ja/contact/</a>
<b>China</b>		<a href="mailto:privacy-china@santen.com">privacy-china@santen.com</a>
<b>Asia region</b>		<a href="mailto:privacy_sg@santen.com">privacy_sg@santen.com</a>